



**REGION 7 - 2016 Fall Forum**

**Minutes**

Great Falls, MT  
September 16, 2016

**Attendees:** See Attached List

**Call to Order:** 8:00 AM by Region 7 Chair Brad Thomas, SR/WA, R/W-RAC

**Chapter Roll Call:** All Chapters are present. Voting delegates were identified for each Chapter present.

**50 Years Banner/Chapter 45:** Presented by Jerry Colburn, International President-Elect and Daniel Stekol.

**Approval of the Agenda:** Cora Shook Motion, Josh Resnick seconded. Motion Passed. No opposed. No abstentions.

**Minutes from 2016 Region 7 Caucus, Nashville, TN:** Motion to accept minutes by Kelly Larson, SR/WA and seconded by Lori Hathaway, RWA, R/W-RAC. Motion Passed. No opposed. No abstentions.

**New Purpose and Mission:** Region 7 Chair Brad Thomas

“We improve people’s quality of life through infrastructure development.”

**Organizational Structure:** Region 7 Vice-Chair Dee Oakland, SR/WA

- ) What is the IEC, IGC, BOD? Who votes? (Roles)
- ) “How the IRWA Works” video

**Communication Model:** Region 7 Vice-Chair Dee Oakland

Who needs to be involved? Who needs to know? Who needs to find out? Lateral leadership

- ) Communication 101 handout
- ) International, Regional, Chapter
- ) Brief communication exercise

**Daniel Stekol announced he is passing “the torch” his duties to Jaime Rose Mathews and introduced her to the group.**

Region 7 Chair Brad Thomas discusses the organizational structure – 10 Regions, 2 Chapters in Africa and 1 Chapter in Mexico.

- ) How do we bring these members beyond the chapter level – international?
- ) How do we move forward with our current structure (evolution) to include our international – Africa, Mexico, etc.

**Communication Matrix Breakout: 3 groups Team Challenge**

Each group presented and discussed.

**Introductions made around the room.**

**Action Items/Decisions from IGC Meeting San Diego: Region 7 Chair Brad Thomas**

- ) Credentialing Committee Recommendation – 10 years be allowed beyond the RWA level to take courses toward RWP or SR/WA certification and there is no limit or expiration for RWA course or certification with exception of Ethics.
- ) Recertification Credits – flexible; should not change for 2016-2017 fiscal year. Beginning July 1, 2017, the following allocations; (1) IRWA coursework including ethics – 24 CEUs (minimum amount), (2) IRWA sponsored events (includes annual education conference, approved Chapter/Region education events – (no limit) and (3) outside education vendors – (maximum 24 CEUs) overall SR/WA minimum recertification requirement would remain at 72 CEUs.
- ) Industry Committee /COP Guidelines – discussions by Leslie Beard, SR/WA, R/W-RAC – Relocation COP. Joe Currie, Region 1 Chair spoke with regard to the Electrical Committee symposium put together by Region 1. Brad Thomas discussed the annual monetary allocations for the Industry Committees of \$11,250 to support development of industry specific symposiums.
- ) Conference bids – Recommendation of 3 year conference bid window be established with the 2023 bid conducted in Minneapolis, MN.

**Alaska 2017 Presentation and Discussion: Pat Thayer, SR/WA and Kathryn Schreckenghost**

- ) Website [www.irwaalaska.org](http://www.irwaalaska.org)
- ) Convention Center and Room Rates; Hilton \$215 to \$239 and Marriott \$239

**Leadership Programs: Jerry Colburn, SR/WA, R/W-RAC**

- ) Mentoring Committee (what works) from the mentee perspective
- ) Emerging Leaders Program
- ) Succession Planning
  - o Young Professionals (YP) mainstreamed into Annual Conference

) Back to Purpose and Mission  
**Financial Reports:** Region 7 Chair Brad Thomas

- ) Organizational Budget
- ) Key Measures (packet)

**Association Priorities:** Region 7 Chair Brad Thomas

- ) Draft Association Priorities 2017-2019 (packet)

**YP Presentation:** Region 7 Chair Brad Thomas

- ) Two YP representatives made a presentation to the IGC. Offer was made for any Young Professionals in attendance to speak.
- ) Jaime Rose Mathews spoke on the organizational structure of the YP
- ) Michelle Householder from Chapter 45 spoke
- ) Seth Hemelstrand from Chapter 3 spoke

**Region Vice Chair Roles:** Region 7 Vice-Chair Dee Oakland

Dee spoke about the expanding roles of Region Vice Chair roles (agenda for upcoming Region Chair meeting in Chicago).

**Region Secretary Roles:** Region 7 Secretary Jim Lingeman, SR/WA

Jim spoke about the roles of Region Secretary. A draft of the Region Travel Fund Guidelines was presented and discussed by the group with edits being noted for revision.

A motion to table the approval of the Region Fund Travel Guidelines was made by Mike Bulzomi, SR/WA and seconded by Pat Thayer, SR/WA.

Donations to the travel fund were collected as follows; Chapter 3 - \$100 IOU, Chapter 4 - \$600, Chapter 49 - \$500 and Chapter 64 - \$ in the mail.

**RWIEF Presentation:** Bernie Lea, SR/WA

**Region 7 Treasurer's Report:** Current balance in treasury is \$341.39. Dee Oakland, SR/WA Region Vice-Chair/Treasurer discusses Profit and Loss Report and balance statements and will be posted on the Member Network in compliance with new directives from IRWA and IRS. Donations were received from several chapters; see above. Secretary expenses expected for Fall Forum (Great Falls) travel are approximately \$700 and for travel to the 2017 Spring Forum and 2017 Education Conference in Anchorage are unknown at this time.

Steve Benson, SR/WA discussed Universal Field Services, Inc. continuous support for the IRWA and stated that UFS is committed to employer support for Region level positions and in turn supporting Jim Lingeman for Region 7 Secretary.

**Region Website:**

The outdated and poor condition of the Region 7 website was discussed and Jim Lingeman stated that he had explored some options of developing a new Word Press platform site with the assistance of Michelle Brubaker who developed Chapter 3's new site.

Steve Benson, SR/WA stated Universal Field Services, Inc. would match 50 percent of the cost for the development of the new Region 7 website up to \$1,500.

**Upcoming Meetings:** Dee Oakland, SR/WA and Jim Lingeman, SR/WA

**2017**

Spring	Anchorage, AK	April 21 <sup>st</sup> at the Hilton 19 <sup>th</sup> & 20 <sup>th</sup> Course 400 David Burgoyne, SR/WA 22 <sup>nd</sup> Post Forum Activities
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Fall	Seattle, WA	TBA
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**2018**

Spring	Denver, CO	TBA (Joint with Region 9)
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Fall	Fairbanks, AK	TBA
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**2019**

Spring	Portland, OR	TBA
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Fall

**Logistics for evening events and dinner** – Brad Thomas

Motion to Adjourn: Fred Mortimer, SR/WA

Seconded: Pat Thayer, SR/WA

Carried unanimous

The meeting was adjourned at 3:43 PM.