



**BYLAWS  
GEM OF THE NORTHWEST - REGION 7  
INTERNATIONAL RIGHT OF WAY ASSOCIATION**

**ARTICLE 1 – GENERAL**

The purpose of the Region 7 is to advance the aims, purposes and goals of the International Right of Way Association by assisting the Regional Chair, Vice-Chair and Secretary in the administration of the affairs of the Region and by serving as a communication link between Chapter, Region and International operations.

**Section 1.** The name of this Region shall be Gem of the Northwest Region 7, International Right of Way Association.

**Section 2.** The members of this Region must conduct themselves in such a manner as to reflect the honesty and integrity of the International Right of Way Association, and they shall be bound by the Code of Ethics and rules of professional conduct of said Association. A member may be suspended or expelled from this Region and from said Association on such grounds and in the manner provided for in the International Bylaws of the International Right of Way Association.

**Section 3.** The administrative year of this Region shall be from July 1 to June 30 to coincide with the administrative year of the Association.

**ARTICLE II – MEMBERSHIP**

**Section 1.** The Membership in Region 7 shall automatically be:

- A. Region 7 Chair, Region 7 Vice-Chair and Region 7 Secretary.
- B. All Presidents and International Directors of Chapters in Region 7.
- C. All persons whose principal membership is in a Chapter in Region 7 and who are currently members of one of the following:
  - 1. An International Committee
  - 2. The International Executive Committee
  - 3. The International Advisory Committee
  - 4. Anyone appointed by the International President or Executive Committee to act on their behalf.
- D. All past Region 7 Chairs, providing they are still a member in the Association.

## ARTICLE III – OFFICERS

**Section 1.** The officers of this Region shall be a Region Chair, Region Vice-Chair and Region Secretary.

**Section 2.** The term of office is as follows;

The term of office of all officers and members of the Region shall be concurrent with their respective Chapter and International offices and status.

The Region Chair, Vice-Chair nominations and Secretary election will be held at the Spring Forum with the election and Installation of the Region Chair and Vice Chair at the following International Education Seminar.

It shall be the Region 7 policy that the Region Chair, Vice-Chair and Secretary Terms are two (2) years in length providing the incumbents are performing adequately.

**Section 3.** The officers of this organization shall perform the duties as hereinafter set forth;

- A. **Region Chair.** The Region 7 Chair shall be the Presiding Officer and a Member of the International Board of Directors a member of the International Governing Council. The Chair shall be the Executive Officer to the Forum and shall designate the business address for the administration of Forum affairs. The Chair shall include and encourage agenda items from each Chapter President and Regional Committee Representative. The Chair shall act as the liaison between the International Executive Committee/International Governing Council and Regional Chapter Officers and Members and shall be responsible to and perform such other duties as may be assigned to them by the International President, International President Elect, International Vice President, the International Executive Committee or the Board of Directors. Other duties shall be as provided for in the Association's Bylaws and Leadership Resources.
- B. **Region Vice-Chair.** The Vice-Chair shall act in the absence of the Chair and be a Member of the International Board of Directors. The Vice-Chair shall be responsible for the administrative duties of the Forum; the Vice-Chair shall act on behalf of the Chair on the coordination of the Forum planning. The Vice-Chair shall be responsible for the fiscal affairs of the Region and provide a financial report at each Forum. Other duties shall be as provided for in the Association's Bylaws and Leadership Resources.
- C. **Region Secretary.** The Secretary shall assist the Chair and Vice-Chair in carrying out the duties of their offices. The Secretary shall have voice and vote at all Region meetings. The Secretary shall prepare and distribute Minutes of Meetings and any special reports or agenda items. The Secretary shall act as Regional Newsletter Editor, the name of the Region 7 Newsletter being *Resolutions*. Other duties shall be as provided at the direction of the Region Chair.

## ARTICLE IV – MEETINGS

**Section 1.** The time and place of meetings shall be designated by the Chair. The Forum shall meet at least twice each year, once in the Spring and once in the Fall, in addition to meetings held at the International Education Seminar. Except for the meetings at the International Education Seminar, notice of the time and place of all meetings shall be given to all members at least thirty days in advance.

## ARTICLE V – VOTING

**Section 1.** In respect to any matters calling for a vote of the Regional Forum, each Chapter present shall be entitled to two votes regardless of the number of Chapter members attending such meeting. The Chapter President, or their written designee, shall carry one of the votes. Written notice of such voting representation shall be submitted to the Chair. If a Chapter does not have a member present it does not have a vote and is not entitled to vote by proxy. The Chapter may submit written testimony which shall be read at the meeting. Other members present shall have voice but no vote.

**Section 2.** The Region Vice-Chair and Secretary shall be entitled to one vote. The Region Chair shall cast the tie breaking vote. A majority of one vote is required for passage of any measure before the Region.

**Section 3.** At the meeting of the Region, a majority of voting members or their written designees present at the meeting shall constitute a quorum.

**Section 4.** Meetings of this Region may be held and business may be conducted by electronic means.

## ARTICLE VI – FUNCTION

**Section 1.** The functions of the Region 7 Forum shall include but not be limited to the following;

- A. Nominations of the Regional Chair and Vice-Chair and election of Secretary
- B. Assist in the selection of prospective:
  1. Nominee for other International Officer Positions
  2. International Committee Members
- C. Promotion and sponsoring of Education Seminars
- D. Assist the Regional Chair and Vice Chair by communication of ideas, attitudes, information and data from the Chapters and various Committees.

## ARTICLE VII – RULES OF ORDER

Except as may otherwise be provided in these Bylaws and the Bylaws of International Right of Way Association, the most current version of "Robert's Rules of Order," are hereby adopted as the rules for the procedure and conduct of all meetings of this Region and its Committees.

### **ARTICLE VIII – AMENDMENTS**

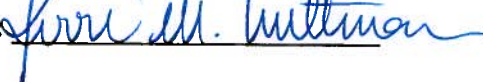
These Bylaws may be repealed, amended, or new Bylaws adopted, at any regular meeting of the Region by an affirmative vote of the majority of the voting representatives present after the same has been delivered to the active members of the Forum at least thirty (30) days prior to the meeting. Said action by the Forum shall not become effective until approved by the International Executive Committee.

### **ARTICLE IX – INTERNATIONAL ORGANIZATION**

Nothing in these Bylaws shall be interpreted to be inconsistent with the Articles of Incorporation or the International Bylaws of the International Right of Way Association. Should there be any inconsistencies the Bylaws of the International Right of Way Association shall be abided by.

**ADOPTED THIS: 28<sup>th</sup> DAY OF March, 2014 AT: Spokane, WA**

**REGION OFFICER: Kerri M. Wittman, SR/WA, Region 7 Chair**

**SIGNATURE:** 

**REGION OFFICER: Brad K. Thomas, SR/WA, Region 7 Vice-Chair**

**SIGNATURE:** 