

IRWA Instructor Recertification Program

Purpose

Education and training are the core tenets in supporting the IRWA in fulfilling its purpose of “improving people’s quality of life through infrastructure development.” The importance of IRWA instructors in representing the Association, providing an outstanding learning environment and serving as subject matter experts are critical components in serving our purpose.

Instructors undergo initial training through the IRWA Instructor Development Program (“the CLIMB”) to become eligible to instruct IRWA courses. To promote further learning and improvement, instructors are expected to continually enhance their instructional skills, learn new teaching methods and maintain their subject matter expertise. Accordingly, IRWA instructors are required to recertify their status every 5 years.

To provide flexibility in meeting recertification requirements, credits may be earned through a combination of the following:

- Participation in the CLIMB.
- Instruction of IRWA courses, where instructors have the opportunity to continue to apply, practice and improve their skills.
- Participation in IRWA Learning in Action Sessions where instructor skills are enhanced through engagement with PIPE committee members, fellow instructors or technical experts. Learning in Action Sessions may be offered at the Annual International Education Conference.
- Participation of IRWA Instructor Refresher Sessions where instructor skills are enhanced through engagement with PIPE committee members, fellow instructors or technical experts through PIPE approved sessions, webinars or conference calls.
- Participation in select IRWA courses.

Time Periods

IRWA Instructors will be required to recertify their instructor status every 5 years.

- Effective January 1, 2020, all current IRWA approved instructors will be required to recertify by no later than December 31, 2025.
- Instructors who are approved after January 1, 2020 will have 5 years from the date of notice that they have been approved as an IRWA Instructor.
- After the initial recertification period, all instructors will be required to recertify every 5 years from the date of their last approved recertification.

Recertification Requirements

A total of 40 Credit Units (CUs) must be earned to qualify for instructor recertification in any combination of the following:

- Instruction of IRWA courses, where the instructor has achieved a minimum student evaluation score of 4.00 or greater on a 5.0 scale. Each course instructed shall be awarded 8 CUs, regardless of the duration of the course. Instructors must complete a minimum of 2 courses. A maximum of 3 courses may count toward recertification.
- Successful completion of a future CLIMB (a maximum of 16 CUs).
- IRWA CLIMB Learning In Action Sessions held at the Annual Education Conference (8 CUs per session).
- IRWA Instructor Refresher Sessions (4 CUs per session).
- Completion of IRWA Course 219 – Introduction to Presentation, Instruction & Facilitation (16 CUs).
- Completion of IRWA Course 102 – Elevating Your Ethical Awareness (8 CUs).

Failure to Recertify

Instructors who do not complete the recertification requirements within the 5-year period, shall immediately be removed from the approved list of IRWA instructors and shall not be permitted to instruct IRWA courses until they have successfully completed the instructor training requirements in place at the time of recertification.

Examples (For Illustration Only) - Assumes a maximum of 3 courses instructed.

Instruct 3 IRWA Courses	24	Attend Ethics	8
Attend 219	16	Attend 219	16
Total	40	Instruct 2 IRWA Courses	16
		Total	40

Instruct 3 IRWA Courses	24	Instruct 2 IRWA Courses	16
Attend Ethics	8	Attend 2 Learning in Action Sessions	16
Attend 2 IRWA Refresher Sessions	8	Attend Ethics	8
Total	40	Total	40